

	A	B	C	D	E	F	G	H	I	J
1	NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	29 August 2023									
4	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.		Paul Davies	Operations and Protective Services	Resources	8	Mobility		
5	Road Safety Plan 2023-2027	To be presented every second year - noted at November 2022 Net Zero, Environment & Transport Committee that the report would be presented to January 2023 meeting instead of August 2023, with reporting moving to January annually thereafter - delayed to August 2023 due to issues with accessing the data		Vycki Ritson / Naomi McRuvie	Operations and Protective Services	Resources	8	Mobility		
6	Building Performance Criteria - Energy Efficiency	Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023 NZET Committee 20/6/23 - to note that officers would provide an update on the next meeting on item 8 (Building Performance Criteria – Energy Efficiency) which would outline when the work was expected to be undertaken	Corporate Landlord working with Capital Design Team to incorporate the voluntary Net Zero Public Buildings Standards into new builds and reviewing the existing Building Performance criteria to identify areas where the new standard can be introduced and areas where the Council will need to invest further to meet the requirements of the standard. Work underway to collate data required to undertake a full review of the Council's housing stock to determine EESH2 compliance and the pathway to net zero for these existing housing.	Stephen Booth / Mai Muhammad	Corporate Landlord	Resources	1	Building, Heat & Infrastructure	D	A service update was circulated to Members on 10 August outlining the work undertaken to date. The update advised that a report would be available for Committee in early 2024/ Spring 2024
7	Ellon Park & Ride to Garthdee Transport Corridor Study (Bus Partnership Fund)	City Growth & Resources Committee on 3/2/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business case and next steps by December 2023.	This is a Bus Partnership Fund project we plan to bring to NZET Committee in either June or August	David Dunne	Strategic Place Planning	Commissioning	8	Mobility	D	Information is still awaited from Transport Scotland therefore this report will not be available for the August Committee
8	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner.	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner		Kevin Abercrombie	Operations and Protective Services	Resources	7	N/A		

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2	Various Small-Scale Traffic Management and Development Associated Proposals (Stage 3 – Public Advert)	To consider objections and comments received as part of the statutory consultation process with respect to proposed Traffic Regulation Orders (TROs)		Katie Watson	Operations and Protective Services	Resources	8	Mobility		
15	North East Scotland Roads Hierarchy	To inform Members of the outcomes of a recent road reclassification exercise, undertaken in accordance with the revised Roads Hierarchy for the North East of Scotland, and to seek approval to undertake communication and awareness-raising of the revisions.		Will Hekelaar	Strategic Place Planning	Commissioning	7 and 8	Mobility		
16										
17	31 October 2023									
18	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
19	Triennial Biodiversity Duty Report	To present the statutory report ahead of submission by 31 December 2023		Sinclair Laing	Strategic Place Planning	Commissioning	TBC	Natural Environment		
20	Aberdeen City Council Travel Plan	To present the plan		Anthony Burns	Strategic Place Planning	Commissioning	TBC	Mobility		
21	South College Street Phase 2 – Options Appraisal	This report advises Members of the outcomes of the Scottish Transport Appraisal Guidance (STAG) based appraisal of options for improvements at the Queen Elizabeth Bridge / North Esplanade West junction. A discussion on the findings from the option appraisal study shall be provided along with recommendations on the next steps for progressing a preferred option.		Ken Neil	Strategic Place Planning	Commissioning	7 and 8	Mobility		
22	Annual Committee Effectiveness Report	To present the annual committee effectiveness report		David Dunne	Strategic Place Planning	Commissioning	General Delegation 8.5	N/A		
23	Low Emission Zone Penalty Charge Notice Net Surplus Income Policy	To gain approval for a policy for the use of any net surplus income arising from enforcement of the Low Emission Zone.		Will Hekelaar	Strategic Place Planning	Commissioning	7 and 8	Mobility		
24	A92 (Bridge of Don to Bridge of Dee) Multi-Modal Transport Corridor Study	City Growth & Resources 21/09/22 - to instruct the Chief Officer – Strategic Place Planning to report back to the Net Zero, Environment and Transport Committee with the Detailed Appraisal and Outline Business Case and next steps by March 2023	The initial appraisal was conducted in September 2022. Work required means that both the detailed appraisal and the outline business case are now expected to be reported in late Summer. It is therefore recommended by officers that this be reported in October	Tony Maric	Strategic Place Planning	Commissioning	8	Mobility		

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2	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee.	David Dunne	Strategic Place Planning	Commissioning				
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42	Place Based Strategy Framework	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer - Strategic Place Planning to keep the framework up to date and report back to this Committee annually, noting that this will be in addition to the ongoing reports to Committee required as part of each plan and strategy review	June 2024	David Dunne	Strategic Place Planning	Commissioning	TBC	TBC		
43	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan	June 2024	Steven Shaw	Operations and Protective Services	Resources	TBC	TBC		
44	Roads and Transport Related Budget Programme 2023 - 2024 (ANNUAL REPORT)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2024/25.	June 2024	Paul Davies	Operations and Protective Services	Resources	7	N/A		
45	Aberdeen Hydrogen Integration - Governance	City Growth & Resources Committee 03/2/22 - to instruct the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee		Barry Davidson / Andrew Collins	Commercial and Procurement	Commissioning	1	Energy Supply		
46	Net Zero Aberdeen Routemap & Aberdeen Adapts	Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary		David Dunne	Strategic Place Planning	Commissioning	1	All		

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2	Macaulay Drive Aberdeen	Operational Delivery Committee 16/09/21 - to instruct the Chief Officer – Operations and Protective Services to consult with local members and the community council after 12 months of the operation of the Macaulay Drive redetermination; and, if issues are raised through the consultation process from a pedestrian safety perspective, that a report be brought back to this committee by that Chief Officer, identifying whether any further measures may be needed.	The new path will be implemented in Spring 2023, therefore any report, if required will not go back to committee until summer 2024 at the earliest.	Neale Burrows	Operations and Protective Services	Resources	8	N/A		
47	A93 Banchory to Aberdeen Multi-Modal Corridor Study	Net Zero, Environment & Transport 07/03/23 - subject to funding being obtained, to instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal, Outline Business Case, and next steps to the Net Zero, Environment and Transport Committee by summer 2024		Jane Obi	Strategic Place Planning	Commissioning	TBC	Mobility		
48	Property Level Protection Grant Scheme	Net Zero, Environment & Transport 07/03/23 - to instruct the Chief Officer – Operations and Protective Services to monitor take up of the grant and to report back to the Committee in September 2024		Claire Royce	Strategic Place Planning	Commissioning	TBC	Building, Heat & Infrastructure		
49	South College Street/Queen Elizabeth Bridge Junction	Communities Housing & Infrastructure Committee - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction. This report is awaiting opening of Phase 1 of the South College Street Project currently programmed for Summer 2022, updated traffic counts and modelling thereafter. Estimated Committee date 2023.		David Dunne	Strategic Place Planning	Commissioning	8	Mobility		
50	Aberdeen Cross City Connections - Active Travel Scheme Development	Net Zero, Environment & Transport 07/03/23 - to report back to this Committee upon completion of the outline business case, and to provide an annual update on progress of detailed design and delivery thereafter.		Ken Neil	Strategic Place Planning	Commissioning	TBC	Mobility		
51	Fly Tipping, Littering and Dog Fouling	Council Budget 07/03/22 - to instruct the Chief Officer - Early Intervention and Community Empowerment to explore cost neutral options to supplement the enforcement of fly tipping, littering and dog fouling and implement a 12 month test of change and report back to the Operational Delivery Committee with a full evaluation of the test of change		Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1	Natural Environment	T	This report was initially assigned from the previous Operational Delivery Committee, however as this report relates to enforcement, it was considered to be a better fit to the Communities, Housing and Public Protection Committee Terms of Reference and so was transferred to be reported to the July meeting of that committee
52	Net Zero Aberdeen Partnership Leadership Board / Delivery Unit Structure	Net Zero, Environment & Transport 17/11/22 - to note that officers were currently looking at the Net Zero Aberdeen Partnership Leadership Board and Delivery Unit structure and delivery around this, and would be bringing a report back to a future meeting with any recommendations around the structure	Date for reporting back TBC	David Dunne	Strategic Place Planning	Commissioning	TBC	TBC		
53										
54										
55	SERVICE UPDATES									

